

**Minutes of South East Leeds Health and Wellbeing Partnership
24th November 2011**

Attendees:

Dave Mitchell (Chair) – Leodis CCG
Bash Uppal – Adult Social Care/NHS Leeds
Cllr Shirley Varley – Health Champion
Brenda Fullard – NHS Leeds
Sue Gamblen – Adult Social Care Commissioning
Emma Stewart plus PA – LINK
Pat McGeever – Health for All
Julie Bootle – Adult Social Care
Ruth Middleton – Leodis CCG
Aneesa Anwar (minutes) – LCC, Support to Health & Wellbeing Partnerships

In attendance: Dave Roberts, Myrte Elbers, Sophia Ditta, Elaine Rey, Gail Ghentomofe (observer)

1. Welcome, introductions and apologies

Apologies were received from Jane Moran, Samantha Middleton, Cllr Kim Groves, Cllr James Lewis, Barbara Temple, Shaid Mahmood, Tom Smith.

2. Minutes of meeting held on 13th October 2011

Agreed as an accurate record.

3. Matters arising

JSNA and MSOA Area Profiles – Brenda informed the group that they are concentrating on area profiles 5000 - 7000 population. Looking at most challenging MSOAs. Noted that the area profiles will be shared at the Area Committees in early February.

Smoke free homes - Pat to chase Toshal regarding the report.

4. Financial Inclusion – Myrte Elbers & Dave Roberts

Dave gave a presentation on financial inclusion and its impact on local people (presentation previously circulated). People who don't have access to mainstream banking are relying on loans through doorstep lenders, pawn brokers etc. Even though the APR rate for pay day loans is extremely high (4214%). The repaying charges are very high and often people are repaying twice as much.

There are services set up in South Leeds such as the Family Learning Centre, Library Services, Housing etc to support local people.

Research undertaken in 2004 outlined that through advice received from professionals people's money worries and stress were reduced.

For further information contact the Economic Policy Team on 247 4724, www.leeds.gov.uk/fi or email financial.inclusion@leeds.gov.uk.

Myrte outlined in her presentation income deprivation and health and that she used the neighbourhood index document from 2010 in her role.

Welfare advice service is provided in Primary Care in the 10% SOA areas.

Myrte tabled a list of CAB & Welfare rights session.

Action: Myrte to send an electronic copy to circulate.

Welfare advice support people in trying to negotiate with debt providers, look at variance of loan providers to ensure that right support is given to those affected. This then helps people manage their debt and have some control over it.

A discussion took place about the advice worker at ASHA who is leaving in December due to funding issues. It was agreed that this needs to be looked into as the population that ASHA work with have additional needs such as language which they may struggle with receiving support elsewhere.

Action: Pat and Sue to explore if an exit strategy has been put in place for when the advice worker has left and investigate reason that the funding wasn't extended.

5. Feedback from Referral Pathways meetings

Elaine outlined the 3 key areas partners wanted to explore following the referral pathways meetings (there were two sessions one with health and VCSF reps and one with Local Authority leads).

Elaine informed the group that one of the main actions that came out from the NHS session was to increase awareness and usage of the wellbeing portal. Noted that Ruth and Brenda taking this forward.

Actions taking place relating to this were outlined by Brenda as follows:

A paper went to public health leadership team outlining the request to build into GP practice systems using the 3 clicks approach. Public health consultants have been consulting Clinical Commissioning Groups and received positive feedback from all to proceed.

Also looking into marketing using life channel screens in the practices to signposts patients. Also exploring mechanisms to raise health staff awareness of the portal.

In the Local Authority under 'health is everyone's business' is a further place where they have committed to weave into the programme. Other links being explored such as promotion via leaflets; the WiN programme etc.

Still to engage Council one stop shops and considering option of the one phone number.

Emma also suggested promotion via LiNK/health watch representatives.

Elaine outline in the local authority staff session the focus was on assessing impact of local programmes, to identify gaps and develop future priorities for the South area for the coming year including better information about the VCFS.

Ruth updated how they deliver impact built into contract specifications e.g. capacity building impact of a referral. Information can be aggregated how VCFS contribute as a whole on a wedge basis. A new system for reporting mechanisms has gone out recently, should have first set of aggregated data in the new year.

A confirmation about the role of health champion was also outlined which included bringing local issues and case studies to the partnership to ensure gaps and blockages are addressed.

Actions:

Elaine to provide a report and draft action plan from the referral pathways scoping meetings.

Ruth outlined the work Jon Fear had done on summarising JSNA for the CCG.
Bash to get a copy of Jon's headlines paper and circulate for the next meeting.

This needs to be considered alongside the MSOA profiles and any community feedback .

Brenda to present with Nichola at the next meeting the key findings from the MSOPA area profiles for southeast area.

Finally, the suggestion was that the partnership needs to revisit their roles paper to ensure built in influencing commissioning.

Bash to re circulate.

6. Update from Health & Wellbeing Board

There were no updates from the Board.

Brenda informed the group regarding the Ageing Well workshop taking place with the members of the Board and older people in January. Issues that have been identified for older people are transport and social exclusion.

Action: Brenda/Aneesa to get further information about the workshop from Rob Kenyon (Head of Partnerships) to ensure partners have the details.

Noted that Rob Kenyon is the lead for national learning sets for Leeds. The lead for strategy progress on Health & Wellbeing Board is Christine Farrar.

7. Partners updates on key pieces of work – all

Community Safety Update (Gerry) - crime & grime meetings have been set up with key senior managers in the area, meetings will run on a 6 weekly basis and co chaired by the chief inspector & Tom Smith.

Bash & Gerry to put some time in to explore how health could link in as there isn't a representative that is on the membership currently.

Burglaries - this isn't a big issue in south but there are victims in some incidents who are in their mid/late 70s. To reduce burglaries cold calling zones are being set up so marketing isn't done in the affected areas.

Action: All to liaise with Gerry if they want to set up an area as a cold call free zone.

Alcohol group update - arranging a licensing **making a good rep day** – a session has been set up on 5th December (details were sent out via email previously), this will empower people when future alcohol premises are planned to voice their concerns.

Councillor Varley - issue of someone wanting to set up a betting place in Morley Town Centre, local residents opposed the proposal but it has agreement from national level and will now be challenged locally.

8. Any other business

Bash asked whether it would be useful to share **NICE Guidance** at the partnership meetings. It was agreed to put any recent guidance on future agendas.

Bash tabled the information about **stop smoking classes for Leeds City Council staff**.

MARS – Bash informed the group that the evaluation report is being shared at the locality programme board tomorrow. The report has already been discussed at Health Improvement Board. Brenda outlined the MARS approach has received endorsement from public health leadership team to use with behaviour change programmes. First of these is the infant mortality work where MARS is to be used from January 2012.

Action: Bash to provide a further update at the next meeting.

9. Next meeting

26th January 2012 at 2 – 4 at Civic Hall

Agenda items for future meetings:

January

- Transformation Programme – **John Lennon / Chris Reid**
- Area Profiles/JSNA – **Brenda Fullard / Nichola Stephens**
- Housing Development Programme for South Leeds

March

- Community engagement activity – citizens panel and CCG patient panels
- The implication of Welfare Reforms